

MINUTES

UTAH EDUCATION COMMITTEE BOARD OF NURSING

October 26, 2007

**Room 474 – 4th Floor –7:30 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 7:35 a.m.

ADJOURNED: 8:55 a.m.

Bureau Manager:
Secretary:

Laura Poe
Shirlene Kimball

Conducting:

Diane Forster Burke

Board Members Present:

Peggy Brown
Diane Forster-Burke
Pam Rice
Helen Zsohar

Board Members Excused:

Mary Williams

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

September 28, 2007 Minutes:

The minutes were approved as written. All Committee members in favor.

October 3, 2007 Minutes:

The minutes were approved with corrections. All Committee members in favor.

NEW BUSINESS:

Review NCLEX Quarterly Reports:

Committee members reviewed the NCLEX pass rates for this quarter. It is noted the Utah average for RN's has dropped below the National average for the first time.

RN programs with pass rates below 5% of the National average are Ameritech College, College of Eastern Utah, Southern Utah University and Utah Career College. These programs will be sent a letter asking what remedial steps are being taken to address the low pass rates.

Ameritech College is the only PN program with a pass rate 5% below the National average and a letter will be sent asking what remedial steps are being taken to address the low pass rate.

Dr. Zsohar requested the minutes reflect that the Utah average pass rate on the NCLEX examination is below the national average for the first time. This is reflective of the significant difference in the pass rates of the public and private schools versus the proprietary schools.

Report on drafting of proposed rules:

Ms. Poe indicated a rewrite of the rules regarding insulin in the school setting should be ready to present to the Board in November. The proposed changes addressing educational programs will be presented in December.

Update on Stevens Henager College:

Ms. Poe provided an update regarding Stevens Henager College. She reported a letter was faxed and e-mailed to Stevens Henager requesting for the next three units (for both the first and second year of study) a grid be provided that listed courses by number and title and indicate who the involved faculty would be. A copy of the signed contract for each faculty member was also requested. The deadline date was October 9, 2007 at 9:00 a.m. The requested information was received by the deadline date; however, the grid included a faculty member that does not possess a master's degree in nursing and therefore doesn't meet the faculty qualifications for an associate degree RN program. Ms. Poe requested an updated grid be submitted to the Division by October 11, 2007 at 3:00 p.m.

The required information was received by the deadline date. Ms. Poe met with Mr. Stanley, Division Director and it was determined the program had met minimal standards. The Division notified the program they would be allowed to move forward.

Committee members recommended Stevens Henager provide monthly written reports, updates on faculty with contracts for new faculty members and notification of any resignations offered or accepted; curricular changes; changes in clinical sites; times for

the clinical sites and curriculum for the next three units. Committee members would also like to meet monthly with Ms. Reese. A site visit will be scheduled 6-8 weeks from the start date of October 15, 2007 and site visitors will need to meet with both faculty members and students.

Dr. Zsohar indicated she would also like the nursing directors from Ameritech College and Utah Career College meet with the Committee monthly. A site visit to speak with students and faculty members will also be scheduled.

Ms. Forster-Burke, Dr. Williams and Ms. Poe will conduct the Stevens-Henager and Ameritech College site visits. Dr. Zsohar, Ms. Brown and Ms. Poe will conduct the site visit to Utah Career College.

Mountainland ATC site visit report:

Ms. Forster-Burke reported the site visit was very positive. This program has a knowledgeable and experienced administrator who has hired qualified faculty, has full support of the school and has adequate space with adequate lab and equipment. The program is working with UVSC to articulate students into that program to further their education. They will be admitting 20 students twice a year (January and August). Ms. Forster-Burke made a Motion to grant provisional approval to begin the PN program. Ms. Rice seconded the Motion. All Committee members in favor.

University of Southern Nevada, Intent to begin a BSN program in Utah:

The University of Southern Nevada submitted the letter of intent to begin a BSN program in Utah. The University of Southern Nevada has been granted candidate status by NLNAC. They have received provisional approval from the Nevada State Board of Nursing. Committee members stated they would like to see the survey and the results of the survey referred to in the letter of intent. If the intent to begin the program is approved, their next step would be to move forward with curriculum. They will be using the same curriculum as the Henderson Nevada campus.

Dr. Zsohar made a Motion to approve the letter of intent and allow the program to proceed forward with submission of the curriculum, faculty and clinical contracts. Ms. Rice seconded the Motion. All

Utah Career College, Carolyn Lewis, Nursing Director; Denza Bruss, Associate Nursing Director; Charisse Cole, Dean of Academic Affairs

Committee members in favor.

Representatives from Utah Career College met with the Committee to address changes in the program. Dr. Lewis reported she was hired in September and is the new nursing administrator. Ms. Bruss is the associate nursing administrator and Ms. Fulkerson remains the nursing program director. Dr. Lewis clarified the role of Ms. Fulkerson and Ms. Cole explained there is a program director for each program at the college. Ms. Fulkerson takes care of day to day operations for the nursing program. Ms. Cole stated that as the Dean of Academic Affairs, she has the authority to hire and fire faculty, however Dr. Lewis has input. Dr. Lewis indicated they have made dramatic changes to the program. There have been changes in the mission statement and philosophy; changes in admission criteria, the grading and testing criteria have been raised; the curricular threads are throughout the entire curriculum. There is a comprehensive final and they use the HESI exit exam. They have eliminated the retaking of a course three times. If the student fails the course, the student needs to reapply and repeat the course. The courses are not available every quarter, but the student wouldn't have to wait any more than 6 months. Dr. Lewis indicated the changes were implemented half way into the 4th cohort. The 4th cohort will graduate in April 2008. The 3rd cohort will graduate in December and they do not fall under the revised program. However, the school is working with these students and graduates from the other cohorts will have access to a NCLEX class. Dr. Lewis indicated the Board should see a difference/impact on the pass rates with cohort 5, who should in June 2008.

Dr. Lewis indicated she attended the NLNAC meeting and discussed candidacy status. Dr. Lewis questioned if the Committee would be willing to write a letter for the program to help in obtaining the NLNAC candidacy status. Ms. Poe indicated the Committee will review the information submitted and the Committee will discuss the changes at the November 16, 2007 meeting. If the Committee accepts the changes, and it is determined it is appropriate to write the letter, a letter would be written at that time.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

November 16, 2007
Date Approved

(ss) Diane Forster-Burke
Diane Forster-Burke Chair, Education Committee, Board of
Nursing

November 16, 2007
Date Approved

(ss) Laura Poe
Laura Poe, Bureau Manager, Division of Occupational &
Professional Licensing